

**Region XI of the ICC**  
**Four Corners Board Meeting**  
**Friday, February 19, 2021 – Via Virtual Zoom Meeting**  
**Approved May 6, 2021**

Conducting: Stephen Rinaldi, Region Chair    Hosted by Kelly Sadler – ICC

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|----------------------------|--------------------------|
| 1. Stephen Rinaldi – NM    | 6. Randy Westacott – AZ  |
| 2. Larry Nichols – NM      | 7. Dan Weed – CO         |
| 3. Renee Nix – NM          | 8. Samantha Everett – CO |
| 4. Ray LaHaye – AZ         | 9. Brittany Allen – UT   |
| 5. Clayton Trevillyan – AZ | 10. Cathryn Nelson – UT  |

**Welcome to all,**

1. Stephen Rinaldi called meeting to order, thank you to everyone attending.
2. Roll Call & Quorum Verification: *Quorum was established.*
3. Minutes of last Oct 19, 2020 meeting, motion to approve Virtual Zoom minutes by - Dan Weed, second by Randy Westacott. Vote Aye - all / Opposed - none.
4. Treasurer report, Feb 17, 2021 reviewed for 2020 and 2021, motion to approve by – Dan Weed, second by - Larry Nichols.      Vote Aye – all / Opposed – none.
  - 4.1 Brittany Allen reviewed the report discussing items for the profit and loss balance sheet. Budget items discussed for categories under used and others that could use the funds.
  - 4.2 Stephen Rinaldi thought that the line item under *travel and meetings* be re-named to **training and meetings**. Second - Ray LaHaye.
  - 4.3 Randy Westacott thought that line item budget for virtual media training amount brought to \$230.00. Second – Larry Nichols.
  - 4.4 Both motions brought to a vote, Vote Aye- all / Opposed – none

Motion to adopt the treasures report amendment:

Vote Aye – all    Opposed – none

Brittany Allen made changes to the report as discussion was in progress and resent to group. Dan Weed has added a folder to the Goggle doc's for Brittany to use.

5. Vote on the 2021 Safety Month proclamation. Region XI Safety Month – Proclamation for MAY. Dan Weed makes a motion and second Randy Westacott. Vote Aye - all Opposed – none

6. Motion to hold a virtual meeting in spring and in person meeting in August 2021, by Ray LaHaye, second Dan Weed. Vote Aye – all Opposed - none

## 7. Old Business

7.1 Chapters: Steve will work with Brittany and start making calls to all 18 Chapters for membership payments and active enrollment.

Steve agrees with Randy's thought to drop the past due open invoices.

18 Chapters have been billed but only 17 have been paying. Randy recommends drop the old open invoices. To clean up the accounts. Go through the list again and try to collect – then write off.

7.2 Proposed budget: Larry's question about expense incurred with zoom meeting and other forms, we may need to look into an account.

7.2a Kelly's idea would be something we could use collectively together. Zoom is only good for an hour at no charge; Northern chapter uses for short meetings.

AWC hosts their own platform and trainings the longer ones where webex from ICC.

7.2b Randy Westacott - Platforms AZ Chapter is using:

1) Standard pro \$149 annual - one month \$15

2) Webinar 100 – training platform like zoom \$400 annual - one month \$40  
Budget Line item should be listed for virtual training fund not just under education.

7.2c **Kelly:** She will support us in any meeting that she can, FEMA came out with BRIC funds, and applications will be due around June and July. Funds might be used for codes adoptions/reviews etc. - maybe able to use for our meetings. Application could be used Council of Government.

We can keep using the ICC account for meeting, if a larger time frame for a training it may be available, but may not be available if others ICC events are using the airtime.

## 8. New Business

8.1 Building safety month – is under way and we all need to start working on this. Will get a new one from Kelly ICC, signed and send out to all of us. Dan Weed thought we are missing a few years; 2019 Cathryn found and sending to Dan. Region XI only missed 2020.

8.2 Spring meeting will be held – Virtual.

Stephen Rinaldi, Northern chapter is looking at in-person training August 2021 and hoping to have an in person meeting for the Region XI – ICC Four Corners. Dan Weed states that the spring meeting will be good to discuss Chapter's relationship, and who votes on the issues and items that are under discussion and which board or members get to vote on.

8.3 Intro for Samantha Everett in the Education committee.

Central Chapter opened its training for other chapters to attend and will try to make many free or low cost.

Samantha supports a spring training virtual she will be sending out information. Working on getting education credits from other Chapters. Looking for helping hands from each area.

UT - Samantha and Cathryn      CO - Jeanne and ?

NM – Steve and Renee      AZ - Ray LaHaye and ?

8.4 It would be nice to have all of us go to the four-corner monument and take picture with proclamations.

9. Website – Mike Eckhoff has been doing a great job – If every Chapter sending to Mike any trainings - he can post for all of us to see and attend the training.

10. Swearing in of Renee Nix for Secretary of Region XI ICC Four Corners Board. Kelly Sadler conducted the swearing in oath for Renee Nix.

Region XI

Motion to adjourn – Dan Weed, second Larry Nichols.

Steve Rinaldi, Region Chair adjourn the meeting. Thank you to all for attending.

Minutes By: Renee Nix

Date: Friday, February 19, 2021