

**FOUR CORNERS REGION XI ICC
BOARD MEETING
Friday, April 21, 2017 – Centennial, Colorado**

Conducting: Mike Metheny, Region Chair

Present:

Mike Metheny
Derrick Childers
Eric Miller
Steve Bench
Guy Mann
Greg Wheeler
Dave Nichols

Corey Coleman
Cathryn Nelson
Kara Gerczynski
Dan Weed
Tom Peterson
Becky Baker

Attending via GoToMeeting:

Michael Savage
Brian Uthe

Randy Westacott
Jack Judd

Excused: Jesse Sorensen (proxy vote to Dan Weed)

Minutes By: Cathryn Nelson

Welcome & Comments

1. Opening of Meeting

- 1.1. Welcome by Chair Mike Metheny; thanks to Denver HBA for use of their facility for this meeting. Thanks to those who have made the effort to attend
- 1.2. Call to Order
- 1.3. Roll Call of Member States
- 1.4. Introduction of Guests – Tom Peterson and Dave Nichols from ICC were recognized

2. Nomination, Election and Swearing In of New Officers

- 2.1. Eric Miller of Farmington City, Utah, was nominated to serve as Vice Chair by Dan Weed; 2nd by Corey Coleman. Voting was unanimous. Officers were sworn in by Tom Peterson, ICC Board of Directors
- 2.2. Officers currently serving and in attendance are as follows: Mike Metheny Chair; Eric Miller, Vice Chair; Dan Weed, Treasurer; Cathryn Nelson, Correspondence Secretary; Guy McMann, Colorado Council Member; Kara Gerczynski, Colorado Council Member; Steve Bench, Utah Council Member; Derrick Childers, Code Review Committee, Randy Westacott, Structure Committee Chair
- 2.3. ICC Chapter President pin presented to Mike Metheny by Tom Peterson
- 2.4. ICC Chapter Past President coin for Michael Savage to be presented to him in person by Dave Nichols

1. Opening of Business Meeting

- 1.1. Roll Call & Quorum Verification

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- 1.1.1. Quorum is established
- 1.2. Approval of Minutes from September 16, 2016, at the ABM in Kansas City, Missouri
 - 1.2.1. Michael Savage motion to approve; Randy Westacott second; motion carries
- 2. Treasurer's Report: Dan Weed**
 - 2.1. Discussion of Region membership dues. \$723.00 currently in account, which takes into account that the Central Chapter of New Mexico paid in kind for use of room in Farmington at last meeting. Of the 20 or 21 Chapters only a few Chapters have paid dues. Invoices have been sent out. Leadership will work to encourage payment of dues. Expenses owed include registration fees for incorporation, CPA assistance and bank fees. Taxes not owed for last year.
 - 2.2. Eric Miller made a motion to approve the Treasurer's report; Derrick Childers second; motion carries
- 3. Correspondence / Communications:**
 - 3.1. Building Safety Month Proclamation was created and will be signed today, then sent to be posted on the ICC website. Spelling correction of Eric Miller's name should be made on letterhead for all future correspondence.
 - 3.2. Candidates running for ICC office and Request for Support
 - 3.2.1. Discussion on process to be followed to determine which candidates the Region will formally support. A suggestion was made to interview candidates by phone, along with a suggestion to have members of the Region sit in on the phone interviews conducted by ICC. It was stated that President Garriss allows members to listen in without participation to become more familiar with candidates. The expected date for those interviews is August. Several members expressed interest in formal participation in the phone interviews. Letters of support will be recommended to the Region membership by those who participate in the phone interviews
 - 3.2.2. Requests for Support:
 - 3.2.2.1. Dave Spencer, ICC Board of Directors at large seat from Region 2
 - 3.2.2.2. Greg Wheeler, ICC Secretary/Treasurer. Greg spoke to the membership expressing appreciation of previous support, the goals he has accomplished and future goals, Building Codes Council, Safety 2.0, Shadow Program
 - 3.3. Becky Baker of the Colorado Chapter sent an email requesting we discuss the 2019 Committee Action Hearings to be held in Albuquerque, New Mexico
- 4. Reports – Officers and Committees**
 - 4.1. ICC Reports
 - 4.1.1. Tom Peterson encouraged all to participate in Building Safety Month as an incentive to reach out to the public and to educate our elected officials. He provided information on the next Annual Conference on Columbus, Ohio. Since there will be no code hearings the attendance may be lower but he emphasized how important our participation is
 - 4.1.2. Dave Nichols reported that he is working with Chapter Presidents to submit Building Safety Month Proclamations for publication on the ICC website. All 26 Chapter Presidents

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BOARD MEETING
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have and he encourages pursuing those signed by the governors and other elected officials, with Tom Peterson emphasizing the importance of local Proclamations. Greg Wheeler added to register governmental voting members on the improved webpage and be sure to include yourself along with your staff. August 7th is the deadline to register voting members. Calls for committees deadline is June 1st and we are encouraged to serve on committees

5. Unfinished Business

5.1. Establishing Accounts & Incorporation

5.1.1. Dan Weed provided information regarding use of a CPA who is familiar with similar businesses who are organized as a 501(c)(6). He will charge half of his normal fees with lower future fees. The organization proposal will probably be done by the end of year. A motion was made by Steve Bench to start incorporation process with the amount not to exceed \$600.00 plus \$200.00 annually and seconded; motion carries

5.2. Clarification on Participating Member Chapters

5.2.1. Dan Weed reviewed the Participating Chapters and member contact information for billing purposes. There are 20 active Chapters; some Chapters are considered exempted from payment of dues as they will be represented by governing Chapters. Leadership will pursue payment

6. New Business

6.1. Schedule For Swearing In New Offices

6.1.1. Mike Metheny suggested swearing in at the National ABM so that the new leadership takes office at the beginning of the calendar year. We will need to keep the agenda flexible so it can occur when the liaison from ICC is available. A suggestion was made when the officers are sworn in to office to have their year begin and end at the National ABM, both elect and swear-in at the meeting. Michael Savage reviewed Article 4 of the Bylaws which addresses election of officers. There would need to be a Bylaws change if we proceed with a different beginning of term of office for the leadership. Review of process to change Bylaws was discussed. A 2/3 vote is needed to amend Bylaws at any legal meeting as long as notice was made regarding the proposed change. Determination was made to propose and vote on change of Bylaws, nomination and election of new officers, and swearing in of officers at the Columbus meeting

6.1.2. Suggestion to set a date or lead time (August 1st, 30 days) to announce nomination of officers prior to National ABM so there will be ample time to consider this change and any other changes

6.2. Region XI Code Change Participation

6.2.1. Correspondence received from Becky Baker regarding Committee Action Hearing in New Mexico on April 28-May 8, 2019. She requested we think about changing our Spring meeting to Albuquerque, NM rather than Arizona to more easily allow participation in the Code Hearings. Derrick Childers from New Mexico as the Chair of Region XI Code Review

**FOUR CORNERS REGION XI ICC
BOARD MEETING
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Committee requested assistance and encouraged support of this change. Arizona will then host the 2020 Spring meeting. The change is supported

6.3. Organizational Structure

6.3.1. Cathryn will get with Michael Savage to create an organizational chart and fill in those who are serving in each position

6.4. Region XI Logo

6.4.1. Dan Weed provided us with proposals for the official Region XI logo. He had someone with design talents make recommended changes so it is more appealing. Having only one logo for all Region uses was strongly supported. Several designs were discussed and a rough draft of the most popular will be given to the graphic artist to finalize the design

6.4.2. A clothing order will be distributed to the membership with the new logo before the Fall meeting

7. Adjournment

7.1. Moved and seconded.