Four Corners ICC Region XI

Arizona, Colorado, New Mexico & Utah

Mission Statement:

Promoting the health, safety and welfare of all people, buildings and properties through quality code development, education, building inspection and code enforcement in a professional and ethical manner

President
Bonnie Muhigirwa

Vice President
Mike Baxley

Secretary
Vacant

Treasurer
Brittany Allen

State Representatives

Arizona
Mike Seal
University of Arizona

Mike Baxley
City of Tempe

Dan Trout
Town of Chino Valley

Colorado
Kara Gerczynski
Elizabeth F.P.D.

Cole Cloward
Shums Coda

Arnold Montoya
Pueblo Regional

New Mexico
Renee Nix
Santa Fe County Fire

Dawn Raia
Bernalillo County

Larry Nichols
City of Las Cruces

Utah
Cathryn Nelson
Herriman City

Codey Illum
Box Elder County

Jerry Thompson

Meeting Minutes

July 15, 2026 10:00AM MST

Virtual via Microsoft Teams

Conducting: Bonnie Muhigirwa

1. Roll call, establish a Quorum
   Attendees: Bonnie Muhigirwa, Mike Baxley, Brittany Allen, Cathryn Nelson, Dawn Raia, Eric Miller, Cole Cloward, Codey Illum, Jerry Thompson

2. Meeting Minutes for 3/10/26 business meeting not available to approve at this meeting

5. Old Business

- Secretary Vacancy – No update

6. New Business

- Officer Reports
  - Vice President– ASBO training was in June, institute will be in October
  - Treasurer – Shared profit and loss budget versus actual. Showed $900 in membership dues received. 9 chapters paid, $800 in accounts receivable. 8 chapters that have not paid yet reminder invoices sent.
- Region XI Website – Mike will email the website contacts to get our most recent bylaws, etc. updated. Send him headshots and any other updates and he will compile and send them in.
- Committee updates – No reports
- ICC report/Use of chapter credits –
  - Nelson made motion for Brittany Allen to use the conference registration. Baxley Second. None Opposed
  - Discussed that it would be best to allow the education committee to decide how to best use the 60 points for either an ICC online training day or 50% off an in-person trainer.

- Discuss alternative funding sources (Baxley) –
  - Discussed getting Region XI shirts made for the ABM. Brittany will reach out to get advance orders.
  - Discussed finding sponsors
  - Discussed charging for classes. Baxley motioned, Thompson second to charge $75 for a full day or $40 for a half day when we use the chapter training benefit. None Opposed.
- Andre Jaen request for support for ICC BOD Baxley motioned, Cloward second to write a letter of support from the region. None opposed.

- Planning for ABM in Nashville
    - Discussed that Bonnie will not be at the ABM, so VP Baxley will run the meeting.

7. For the Good of the Order None

8. Adjournment – Thomspon motioned, Muhigirwa second.